CONTENT

		Page
Committee Members		v
Pref	Preface	
The	The Project and Its Findings	
Acknowledgments		xi
	PART ONE SMALL PLANTS AS ECONOMIC FACTORS	
1.	The Economic and Industrial Importance of Small Plants	3
2.	Small Plant Financing and Banking	16
3.	Community Progress Created by Small Plants	29
4.	Government Interest in Small Plants	60
	PART TWO MANAGEMENT TASKS	
Old	and New Concepts of Management	83
5.	Top Management Planning for the Small Plant	100
6.	Organization the Small Plant	146
7.	Operating the Small Plant	168
8.	Supervising and Controlling the Small Plant	202
	PART THREE HOW TO SOLVE THE IMPORTANT PROBLEMS	
	OF SMALL PLANT MANAGEMENT	
9.	How to Fulfill the Legal Requirements	221
10.	How to Get Best Workers and Labor Relations	248
11.	How to Get Along with the Union	275
12.	How to Buy Best Facilities and Materials	293
13.	How to Obtain Best Productivity	310
14.	How to do Technical Research	329
15.	How to Get Best Sales	352
16.	How to Do and Use Accounting	388
17.	How to Pay and Save in Taxes	420
18.	How to Make Savings and Use Profits	448
	•	
	PART FOUR SMALL PLANT FUTURE	
19.	The General Outlook for Small Plants in the united States	467
20.	Small Plant Opportunities in Latin America and Other Countries	482
Bibliography and Suggestions for a Small Plant Management Library		493
Index		501